

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD APRIL 21, 2022

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

Devin Stang called the meeting to order at 6:01 p.m.

Board Members in Attendance:

Jennifer Maiden, Carrie O'Boyle, Devin Stang, Kimberly Sturgill, Patricia Wakefield

Public Persons in Attendance:

Daniel White, Adam Hines, Amanda Goran, James Kohler, Gina Gibson, Kristen Campbell, Jody White, Albert Trego, Jonathan Bailey, Tammy Figula, Christine Manning, Heidi Handley, Vicki Edgell, Cheryl Prosser, Kelly Isenhardt, Shellie Ellis, Theresa Davis, Linda Archer, Sherri Yucka, Denise Pinwinski, Leah Solomon

Those present recited the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA #22-04-01

Moved by O'Boyle, second by Sturgill to approve agenda as presented with corrections.

Ayes: O'Boyle, Sturgill, Maiden, Wakefield, Stang

Motion carried.

APPROVAL OF PRIOR MEETING MINUTES #22-04-02

Moved by Wakefield, second by O'Boyle to dispense with the reading of the minutes of the Regular Meeting on Monday, March 14, 2022. The minutes were distributed as required by law and, shall be approved as presented.

Ayes: Wakefield, O'Boyle, Maiden, Sturgill, Stang

Motion carried.

CURRICULUM CORNER

Amanda Goran, Director of Curriculum and Instruction

- Spring Testing Updates

SPED SPOTLIGHT

Kristen Campbell, Director of Pupil Services, Cathleen Walker Babinec and Toni Racy Behavior, Behavioral Disabilities and Discipline

AUDIENCE PARTICIPATION

RECOGNITION AND HEARING OF VISITORS: NONE

INPUT FROM STAFF: PRESENTATION BY GINA GIBSON - "A TALE OF GRATITUDE AND THANKS – A BRIEF SUMMARY OF HOW OUR TEAM HELPED ME SURVIVE MY FIRST YEAR"

APPROVE TREASURER/CFO FINANCIAL REPORTS

AND RECOMMENDATIONS #22-04-03

Moved by Wakefield, second by Sturgill that the foregoing recommendations be approved.

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for March 2022, as presented.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD APRIL 21, 2022

B. FISCAL YEAR 2022 TRANSFERS

The Treasurer/CFO recommends the following Transfers:

From:	To:	Amount:
1994 Permanent Improvement Fund (003 9001)	OSFC Project Maintenance Fund (034)	\$62,000.00
1985 Permanent Improvement Fund (003 9002)	OSFC Project Maintenance Fund (034)	\$70,131.00

C. THEN & NOW APPROVALS

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705.41D:

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
02/01/22	01/05/22	94437	66901	DEC 2021 VISION	LORAIN COUNTY BOARD OF EDUCATION	\$ 3,638.25

Ayes: Wakefield, Sturgill, Maiden, O'Boyle, Stang
Motion carried.

**APPROVE TREASURER/CFO FINANCIAL REPORTS
AND RECOMMENDATIONS #22-04-04**

Moved by O'Boyle, second by Sturgill to approve the below resolution.

D. ADOPT RESOLUTION – CERTIFY TAX RATES

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, 2022; and

WHEREAS, The Budget Commission of Lorain County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten-mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Keystone Local School District, Lorain County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

	Inside <u>Millage</u>	Outside <u>Millage</u>
General Fund	4.620	37.980
Permanent Improvement (1985)		1.000
Permanent Improvement (1994)		1.000
Bond (\$17,500,000) HS (2003)		3.010
Bond (\$11,500,000) MS (2010)		1.410
2015 Current Expense		7.950
TOTAL	4.620	52.350

and be it further

RESOLVED, That the Treasurer/CFO of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Ayes: O'Boyle, Sturgill, Maiden, Wakefield, Stang
Motion carried.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD APRIL 21, 2022

APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #22-04-05

Moved by Wakefield, second by O'Boyle that the foregoing recommendations be approved.

A. EMPLOYMENT OF PERSONNEL

1. APPROVE EXPIRING CONTRACT NOTIFICATION

The Superintendent recommends that the Treasurer be authorized under ORC 3319.02, to give written notice to the following administrators, whose contract will expire June 30, 2022. He/she may request a meeting with the Board of Education by giving the Treasurer written notice at least 24 hours before the Board's regular meeting to be held in May 2022.

- a. Kristen Campbell
- b. Amanda Goran
- c. Therese Jackson

2. EMPLOY CERTIFICATED/LICENSED STAFF FOR 2022-2023 SCHOOL YEAR

The Superintendent recommends the employment of the following certificated personnel on contracts as indicated commencing with the 2022-2023 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule.

1 year (2nd)

- | | |
|---------------------|------|
| a. Suzanne Atkinson | 2023 |
| b. Kathleen Dick | 2023 |
| c. Kari Dove | 2023 |
| d. Alexis Febel | 2023 |
| e. Andrew Hoch | 2023 |
| f. Tara Ody | 2023 |
| g. Courtney Smith | 2023 |
| h. Alex Stanley | 2023 |

1 year (3rd)

- | | |
|----------------------|------|
| a. Sophia Dettorre | 2023 |
| b. Joseph Jasin | 2023 |
| c. Stefanie Kurowski | 2023 |
| d. Anna Saxton | 2023 |
| e. Lindsay Thut | 2023 |

2 year (1st)

- | | |
|----------------------------|------|
| a. Amanda Glover | 2024 |
| b. Alexis Kaczay | 2024 |
| c. Noelle Lewis | 2024 |
| d. Cathleen Walker Babinec | 2024 |

2 year (2nd)

- | | |
|-------------------|------|
| a. Kaitlin Bulger | 2024 |
|-------------------|------|

3 year

- | | |
|--------------------------|------|
| a. Brett Benzin | 2025 |
| b. Jessica Fisher | 2025 |
| c. Natalie Foster | 2025 |
| d. Kevin Fox | 2025 |
| e. Jennifer Galletti | 2025 |
| f. Chelsey Mirto | 2025 |
| g. Jeffrey Ohl | 2025 |
| h. Ashley Trenchard | 2025 |
| i. Christopher Vondruska | 2025 |

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD APRIL 21, 2022

Continuing Contract

- a. Adam Crabtree
- b. Shannon Heffernan
- c. Kelly Marxen
- d. Alyssa Schwedt

3. SALARY RECLASSIFICATION – CERTIFIED

The Superintendent recommends the following change in salary schedule placement for the 2022-2023 school year due to continuing education.

- a. Noelle Lewis from MA+15 to MA+30 – Step 5

4. APPROVE LEAVE OF ABSENCE REQUEST – KORIN ADKINS

The Superintendent recommends approving a leave of absence request for Korin Adkins for the period on or about March 16, 2022 through on or about March 24, 2022.

5. APPROVE 2022–2023 JOB SHARE CERTIFIED/LICENSED STAFF

The Superintendent recommends approving the 2022-2023 job share for the following individuals:

- a. Kimberly Tafa – 4th Grade Teacher – Step 11 MA at 50%
- b. Ashley Trenchard – 4th Grade Teacher – Step 7 BA at 50%

6. EMPLOY 2021-2022 CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individual for the positions and hourly rates as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2021-2022 school year:

- a. Jayne Gregory – Bus Monitor – Step 0 - \$11.46/hr. – effective 3/17/2022

7. TERMINATE SUPPLEMENTAL CONTRACT AND EMPLOYMENT

The Superintendent recommends that the Board of Education adopt his recommendation to terminate the Board's supplemental contract with Antonio Blanton and his employment by the Board, effective March 16, 2022.

8. ACCEPT RESIGNATIONS

The Superintendent recommends accepting the resignation of the following individuals:

- a. Derek Schuster – Permanent Substitute – effective end of day 3/18/2022
- b. Jolynne Hower – KES Lunch Monitor – effective end of day 4/5/2022
- c. Ashley Young – Junior Varsity Fall Cheerleading Advisor – effective end of day 4/14/2022
- d. Deana Ziemba – KMS Student Council – effective end of day 5/26/2022
- e. Anita Cutler – KMS Student Council – effective end of day 5/27/2022
- f. Kelsey Matyi – KES Intervention Specialist Fourth Grade – effective end of day 5/27/2022

9. APPROVE KES PBIS MEETING

The Superintendent recommends approval of a stipend of \$100.00 per day for the following staff members participating in KES PBIS initial start of school meeting on August 17, 2021 to be paid from Title IV Funds:

- a. Jennifer Myers

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD APRIL 21, 2022

10. APPROVE GIFTED ART EVALUATION MEETING

The Superintendent recommends approval of the Gifted Art Evaluation Meeting after school, on May 10, 2022, at tutor rate, \$28.00 per hour, per time sheet, not to exceed one hour for the following staff members:

- a. Jessica Fisher
- b. Donna Knight
- c. Kevin Wacker
- d. Helen Wolosz

11. EMPLOY CLASSIFIED SUBS FOR THE 2021-2022 SCHOOL YEAR

The Superintendent recommends employment of the following 2021-2022 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements.

- a. Stephanie Kish
Monitor - \$11.16/hr. – effective 4/6/2022
- b. Jayne Gregory
Monitor - \$11.16/hr. – effective 4/5/2022
- c. Melanie Schmitt
Monitor - \$11.16/hr. – effective 4/19/2022
- d. Anna Turner
Monitor - \$11.16/hr. – effective 4/14/2022
- e. Laura Wickes
Bus Driver - \$14.63/hr. – effective 4/6/2022

12. APPROVE ACCOMPANIST

The Superintendent recommends approving the following individual as an accompanist for Keystone Elementary School's vocal performances for the 2021-2022 school year on an as needed basis, per time sheet, at \$60.00 per vocal performance.

- a. Michelle Fedor

13. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2021-2022 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Franklin Bailey – Baseball
- b. Jared Goran – Boys' Basketball

14. EMPLOY PERMANENT SUBSTITUTE TEACHERS

The Superintendent recommends employing permanent substitute teachers during the 2021-2022 school year at a rate of \$120.00 per day (\$60.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply:

- a. Justin Chaffins
- b. Julie Dieterich
- c. Amy McCay
- d. Rachel Norris

Ayes: Wakefield, O'Boyle, Maiden, Sturgill, Stang
Motion carried.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD APRIL 21, 2022

APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS #22-04-06

Moved by O'Boyle, second by Sturgill that the foregoing recommendations be approved.

A. PROCLAMATION – TEACHER/STAFF APPRECIATION WEEK

The Superintendent recommends adoption of the following resolution:

WHEREAS, today's teachers and staff mold our future citizens through their guidance and education, and

WHEREAS, today's teachers and staff encounter students of widely differing backgrounds and abilities, and

WHEREAS, our society expects public education to provide quality education services to all children, no matter what their backgrounds or abilities, and

WHEREAS, our country's future depends, in a large measure, upon the education our youth receive today, and

WHEREAS, teachers and staff spend countless hours outside their classrooms and offices preparing lessons, evaluating progress, counseling and coaching students, and performing community service, and

WHEREAS, our community recognizes that its teachers and staff are providing quality education services to our children,

NOW, THEREFORE, BE IT PROCLAIMED THAT the Keystone Local Board of Education designates the week of May 2-6, 2022 as Teacher/Staff Appreciation Week in this community, and

BE IT FURTHER PROCLAIMED THAT the Keystone Local Board of Education calls on the community to join with it in personally expressing appreciation to our teachers and staff for a "job well done."

B. ACCEPT DONATIONS

The Superintendent recommends accepting the following donations:

1. Dike Family – Snacks and candy valued at \$50.00 to KMS PBIS Program
2. Iron Heart Canning Co. – Visa gift cards valued at \$1,000.00 to KMS PBIS Program
3. Bob & Mary Murray – 2 new Keurig Coffee Makers valued at \$59.97 each to KHS Coffee Shop
4. Lorilee Kramer – 1 used Keurig Coffee Maker valued at \$25.00 to KHS Coffee Shop

C. AGREEMENT FOR OHIO MEDICAID SCHOOL PROGRAM SERVICES

The Treasurer/CFO recommends approval of the Agreement for Ohio Medicaid School Program Services with Weswurd, LLC to assist the District in obtaining reimbursement for Medicaid eligible expenses incurred under the Ohio Medicaid Program for claims with dates of service from July 1, 2022 to June 30, 2025 as presented.

D. APPROVE OVERNIGHT TRIP TO CAMP NUHOP FOR KMS GRADE 6

The Superintendent recommends approving an overnight field trip for Keystone Middle School Grade 6 students to Camp NuHop on Tuesday, September 27, 2022 to Friday, September 30, 2022 as presented.

E. APPROVE OVERNIGHT TRIP TO OHIO STATE FCCLA CONFERENCE

The Superintendent recommends approving an overnight field trip for Keystone High School FCCLA Students to Ohio State FCCLA Conference on Wednesday, April 27, 2022 to Friday, April 29, 2022 as presented.

F. APPROVE SPECIAL EDUCATION CONTRACT

The Superintendent recommends approving the following special education service contract for the 2022-2023 school year as presented.

1. Lorain County Board of Developmental Disabilities

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD APRIL 21, 2022

G. APPROVE ESY SPECIAL EDUCATION CONTRACT

The Superintendent recommends approving the following ESY special education services contract for the 2021-2022 school year:

1. Cleveland Sight Center

H. APPROVE POLICIES AND REGULATIONS

The Superintendent recommends approving the following Board Policies and/or Regulations:

1. IGBB
2. IGDJA

IGBB:

Daniel White discussed Gifted assessment and the process involved to identify students.

Kimberly Sturgill asked about identifying students after the standard 2nd and 5th grade level and if a student could qualify at a later age after further development.

Kristen Campbell and Amanda Goran discussed the state laws and other tests along the way to help identify students. Parents and teachers may recommend a student be advanced in a course but that doesn't mean the student is gifted.

IGDJA:

Jonathan Bailey and James Kohler were present to answer questions regarding treatment and intervention counselors for students who tested positive per the random drug testing.

James Kohler explained the testing process at the high school and the privacy involved with this process.

Jonathan Bailey also explained the details that are discussed with a parent and the student who tests positive and that it will be kept confidential from teammates and classmates. Students may take 5-30 minutes of class time to test.

Jennifer Maiden inquired about the options parents have of requesting that their child be tested and suggested that the drug program be discussed with all parents and students so they are fully aware of the options and procedures.

Ayes: O'Boyle, Sturgill, Maiden, Wakefield, Stang
Motion carried.

Future BOE Meetings - @ 6:00 P.M.

1. Monday, May 16, 2022 – Regular Meeting – KHS Conference Room
2. Wednesday, June 29, 2022 – Regular Meeting – KHS Conference Room
3. Monday, July 18, 2022 – Regular Meeting – KHS Conference Room

ADMINISTRATIVE REPORTS - NONE

SUPERINTENDENT COMMITTEE REPORTS

Student Achievement Liaison:

Devin Stang – Thank you to Amanda for the PBIS update. I was able to visit Murray Ridge and enjoyed seeing our Keystone students. Everyone there enjoys having visitors.

KEEP:

Kimberly Sturgill – KEEP gave away \$24,000.00 in scholarships at the scholarship fair.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD APRIL 21, 2022

COMMENTS/CONCERNS

Board Members:

Jennifer Maiden – My son appreciates the Food Service Department employees and that they make his time here at Keystone enjoyable.

Superintendent: None

Public: None

EXECUTIVE SESSION #22-04-07

Moved by O'Boyle, second by Sturgill to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;

With no action to follow.

Ayes: O'Boyle, Sturgill, Maiden, Wakefield, Stang

Motion carried.

Executive Session 9:20 p.m. Return to Open Session 10:15 p.m.

ADJOURNMENT #22-04-08

Moved by O'Boyle, second by Sturgill to adjourn the regular meeting at 10:15 p.m.

Ayes: O'Boyle, Sturgill, Maiden, Wakefield, Stang

Motion carried

Devin Stang, President

Adam Hines, Treasurer/CFO